



**St Andrew's RC Secondary School**  
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**Head Teacher**  
John McGhee

28<sup>th</sup> April 2022

Dear Parents/Guardians/Carers,

### S1 PARENTS'/CARERS' REPORTING EVENING

This meeting will be held on **Monday 9<sup>th</sup> May from 4.30-6.30pm**. This is an important opportunity for you to discuss with the teachers the progress your child has made during First Year and strategies to ensure progression in the coming months.

This is our first face-to-face Reporting Evening since Coronavirus measures were put in place in 2020. We wish to ensure everyone's safety and we will increase space in school for the meetings. Additionally, we would ask that parents/carers of young people in **classes 1.1-1.6** attend between 4.30pm and 5.30pm where possible. We would appreciate if the parents/carers of the young people in **classes 1.7-1.11** could do their best to arrive at school between 5.30-6.30pm. Face masks will be available for anyone who wishes to wear one.

You should ensure that your child completes the accompanying sheet (overleaf) detailing his/her subjects and teachers and bring it with you on the evening to assist you.

On the evening you are asked to register your attendance with one of the pupils at the front door. Pupils should **not** attend this evening, however should it be necessary for your child to accompany you, s/he should be in full school uniform and remain with you for the duration of the evening.

If you are unable to attend the evening, where possible, I would ask you to arrange for another responsible adult to represent you.

To assist with our preparations, you are asked to complete the reply slip below and return it by **Friday 6<sup>th</sup> May** to the School Office.

Yours sincerely

P Scollin  
Depute Head Teacher

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### S1 PARENTS' EVENING – MONDAY 9<sup>th</sup> May

Pupil's Name:.....

Class:.....

I (or another adult) will attend the meeting **Yes / No**

Parental Signature.....

Please write your teacher's name into the boxes below. Your parent/carer can tick off those they have seen at the Reporting Evening. Where possible parents/carers of classes 1.1-1.6 should arrive between 4.30-5.30pm. Those responsible for young people in classes 1.7-1.11 should come to the school between 5.30-6.30pm.

<b>Subject</b>	<b>Teacher</b>	<b>Tick</b>
Art		
Business/IT		
Drama		
English		
Health and Food Technology		
Maths		
Music		
Personal, Social and Health Education (PSHE)/Pupil Support		
Physical Education		
Religious Studies		
Science		
Social Subjects		
Spanish/French		
Technological Studies		

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