



St Andrew's Parent Council



Minutes of Meeting – Wednesday, 29th October 2025

1. Welcome

The Chair welcomed everyone to the meeting and extended a special welcome to the new members joining for the first time.

In attendance:

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| • John McGhee (Head Teacher) | • Sharon Wallace (Head of HFT and Staff Representative) |
| • Gemma McGowan (Chair) | • Chelle Cauldwell (Treasurer) |
| • Donnamarie Miller | • Dorcas Akinola-David |
| • Angela Hargreaves | • Louise Docherty |
| • Edris Ebrahimi | • Nabil Alabarah |
| • Gehan Alahdal | • Orlando Bonilla |
| • Angela Bonilla De Leon | |

Apologies for absence:

- Rudolph Ngwenya
- Nyarai Makande
- David Akinola
- Stavroula Tsetoura
- Omotoke Buluro
- Uju Nnakwe
- Ahamad Niazi

Guests:

Melissa Keelan (DHT)
Kevin Quinn (DHT)

2. Actions and Matters Arising from Previous Minutes

Following on from the previous meeting, it was agreed to arrange for a few visitors to attend a future meeting to discuss their roles in the school and how they support pupils' growth and learning.

A meeting date will be set with the following people:

- Lisa Mooney (Partnership)

- Mairi Keane (Mentoring Programme)
 - Sarah-May Burrell (STEM)
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3. Notre Dame Presentation by K Quinn

- Mr. Quinn shared updates on his current work with **Notre Dame University, USA**, where he is studying for a master's degree.
 - He discussed potential **internship opportunities** and led a discussion on **revisiting the school's mission statement**.
 - It was proposed that Parent Council members assist in reviewing the mission statement to ensure it reflects **cultural inclusivity, enrichment, and lifelong learning**.
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4. Schools Standards and Quality Report 2024- 2025 (Led by Melissa Keelan)

- **Mrs. Melissa Keelan** presented the new **School Standards and Qualities Report 2024–2025**, which builds on the previous year's improvement plan.
 - The report highlights the school's progress in **learning and teaching**, drawing on **pupil voice** and comparative data from across **Glasgow**.
 - The report also includes photographs showcasing learning across all departments.
 - Discussion points:
 - Each department has a **"You Said, We Did"** board to display pupil feedback and resulting actions.
 - The council discussed **offering the report in multiple languages** and **audio versions** for accessibility.
 - The council was invited to provide **feedback** on the report.
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5. Communication Strategy (Led by Kevin Quinn)

- Discussion on current communication platforms:

- Consideration of **moving from X (formerly Twitter) to BlueSky** for school communication.
 - **Tracking and Monitoring:**
 - Reviewed digital options for improving tracking and monitoring of pupil progress.
 - Members discussed the absence of a single teacher comment on reports and agreed that **one comment cannot capture the full scope of learning**.
 - A member noted that **predicted awards** in upper school reports are particularly helpful for motivating pupils.
 - The Chair distributed a **calendar of upcoming school events**, following a request from the previous meeting.
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8. Next Meeting

- The next Parent Council meeting is scheduled for **Wednesday 26 November 2025**.
 - Parents are encouraged to attend and participate.
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9. Important Dates

Date	Event
31 Oct 2025	S1 Photographs
3 Nov 2025	S5/6 Parents' Night & Start of Flu Vaccines
4 Nov 2025	Flu Vaccines
6 Nov 2025	Culture Day
7 Nov 2025	Flu Vaccines
1 Dec 2025	S2 Parents' Evening

3 Dec 2025	Prelims Begin
3 Dec 2025	Family/Community Christmas Feast
11 Dec 2025	Christmas Concert
15 Dec 2025	S6 Christmas Social Event
17 Dec 2025	Prelims End
18 Dec 2025	Staff Mass — Pupils finish at 2:00 pm
19 Dec 2025	School finishes at 2:30 pm
5 Jan 2026	School Returns

10. Close

The Chair thanked all attendees for their contributions and ongoing support.

Contact: For questions or topics to raise at future meetings, please contact **Gemma McGowan** on gw10mcgowangemma@glow.ea.glasgow.sch.uk